

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 12 April 2017 at the Grassmoor Community Centre.**

**PRESENT**

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, Mrs J Bedford, B Garbutt, E Grant, M Grayling, Mrs E A Hill and Mrs J A Round-Hill.

**PUBLIC PARTICIPATION**

Two members of the public attended the meeting to request that names signs be erected for Winsick. The Clerk agreed to take the matter up with the County Council.

**POLICE/PARISH LIAISON**

The Clerk had reported that drugs were being smoked in Barnes Park and the Police had agreed to keep an eye on the situation. It was also reported that used needles had been found in the Park. The Clerk agreed to let the District Council know so that they could warn their staff working in the Park.

The Clerk reported that he had asked both the District Council and the County Council to provide a cost for additional lighting on the Doctors pathway.

**2711. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors A H Booker, Mrs A Browne and Mrs L Thomas.

**2712. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow, Mrs J Bedford, B Garbutt and Mrs P J Hemsley declared personal interests in the item relating to Grassmoor Community Centre (Minute no. 2717 refers).

**2713. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 8 March 2017 be confirmed as a correct record and signed by the Chairman.

**2714. ITEMS IN EXCLUSION**

There were no matters taken in the exempt part of the agenda.

**2715. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, the bank reconciliation to 8 March 2017 which showed an overall balance of £89,240.48. Councillor Mrs J Bedford signed a copy of the reconciliation.

The Clerk and the Responsible Financial Officer reported on the current position regarding Parish Council reserves and on the current pressures and projects where reserves would be required. As a result, it was agreed that the reserves position be amended as detailed in the Appendix to the minutes.

The Parish Council's accounts for 2016-17 had been submitted to the Internal Auditor and a draft Statement of Accounts was presented, along with details of income and expenditure to 31 March 2017. A full report on the accounts would be presented to the next meeting.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date	Details		No	TOTAL	VAT
01/04/17	Severn Trent	Pavilion Water	DD	£13.32	
01/04/17	EON	Pavilion Electricity	DD	£22.00	
01/04/17	Nat West Bank	Bank Charges	DD	£23.70	
01/04/17	G Earrye	CCTV	DD		
01/04/17	J Marriott (1)	Salary	BACS		
01/04/17	R Ackrill ( 2)	Salary & Expenses	BACS		£2.45
01/04/17	A Ward (4)	Salary	BACS		
01/04/17	Grassmoor Community Centre	Grant	BACS	£2,000.00	
01/04/17	Grassmoor Community Centre	Payment	BACS	£32.50	
01/04/17	HMRC	PAYE	BACS	£544.34	
01/04/17	Heathscapes	Tree Surgery	BACS	£96.00	£16.00
01/04/17	NW Systems	CCTV	BACS	£2,830.80	£471.80
01/04/17	NEDDC	Dog Bins	BACS	£790.92	£131.82
01/04/17	NEDDC	Trade Waste	BACS	£473.98	
01/04/17	NEDDC	Cemetery Charges	BACS	£11,899.30	£1,983.22
01/04/17	R Ackrill	Expenses	BACS	£21.90	£3.65
01/04/17	EON	Park Lighting	BACS	£36.02	£1.72
01/04/17	Mill Lane Allotments	Transfer of funds	BACS	£710.00	

**RESOLVED** to (a) authorise Councillor Mrs J Bedford to sign the bank reconciliation to 12 April 2017;  
 (b) note the Statement of Accounts and income and expenditure account;  
 (c) approve the revised position on reserves as detailed in the Appendix; and  
 (d) approve the payment of accounts as detailed above.

## **2716. CHAIRMAN'S ANNOUNCEMENTS**

It was reported that the occupier of a property had requested that a hanging basket be put up on the lamp column outside her house. The Clerk agreed to try to accommodate the request subject to the lamp column being one of those strength tested.

**RESOLVED** to note the report.

## **2717. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported on the current position regarding the staffing position at the Centre. The Centre was currently very short staffed and the Clerk and the Clerk had authorised the Centre Co-ordinator to take on temporary staff if necessary in order to cover the period until staff were recruited to the vacant positions. The Centre Co-ordinator and Councillor J Bedford had interviewed for the vacant Caretaker position and had appointed Andrew Hill subject to satisfactory references. A temporary cleaner had also been employed.

The Centre had received a grant from of £9,410.00 from Councillor J A Round-Hill's Members Community Leadership Fund. The grant would be used to purchase new equipment for the Centre including new lighting and new chairs.

The Clerk was drafting an application to the County Council's Community Priority Fund to fund the replacement boilers and changes to the radiators in the Centre.

Concern was expressed over the costs of running the Centre and, in particular, the costs of providing meals by the Luncheon Club. The Clerk and Responsible Financial Officer would report in more detail on the Centre running costs.

**RESOLVED** to note the report.

## **2718. BARNES PARK**

The Clerk reported that Melissa Woolven had requested that the payment for running the fitness sessions in the Park be reduced from £10 to £5 and that payments be made in arrears rather than in advance. The Parish Council agreed not to change the original arrangements.

The District Council had repaired the broken fencing in the Park. They had enough materials left over to replace the section of missing fencing between the existing metal fencing and the hedging.

The Clerk reported that one of the lighting columns on the skate park was loose and one light was not working. The issues had been reported to Platinum Electrical for them to undertake the repairs.

**RESOLVED** to note the report.

## **2719. CCTV**

There were no matters relating to the CCTV to report.

**RESOLVED** to note the report.

**2720. MILL LANE ALLOTMENTS**

Councillor B Garbutt reported that there currently 3 vacant plots on the site with no other issues to report. It was agreed that the next edition of the Newsletter should fully reflect the support that the Parish Council gives to the Allotments.

**RESOLVED** to (a) note the report; and  
(b) reflect the support given to the Allotments by the Parish Council in the next edition of the Newsletter.

**2721. GILL LANE ALLOTMENTS**

There were no matters to report relating to Gill Lane Allotments.

**RESOLVED** to note the report.

**2722. GRASSMOOR LAGOONS**

The Clerk agreed to try to arrange for Parish Councillors to visit the Lagoons.

**RESOLVED** to note the report.

**2723. BIG LOCAL**

Councillor B Garbutt reported that the Spring Time Easter Games held on 28 March had proved very successful with increased numbers of local residents participating in the event. The Parish Council wished to place on record, their thanks to Councillor Garbutt for his work in arranging the event.

**RESOLVED** to note the report.

**2724. BARNES PARK PROJECT**

The Clerk reported that the section 106 funding for the Hagg Hill development included a sum of £12k for maintenance which would be paid as a one-off lump sum which could if necessary be utilised to off-set the professional fees associated with the project.

The Clerk was looking to submit an application to the County Council's Community Priority Fund as match funding towards the costs of the project.

**RESOLVED** to note the report.

**2725. FOOTPATH CLOSURE EXTENSION – PUBLIC FOOTPATH 35**

The Clerk reported that the County Council had extended the closure of Footpath 35 to allow for public safety whilst remediation works were completed. The Clerk was asked to write to the County expressing concern over the continued closure of the footpath.

**RESOLVED** to write to the County expressing concern over the continued closure of the footpath.

**2726. PLANNING MATTERS**

The Clerk reported on the following planning matters received since the last meeting;

<b>Application No.</b>	<b>Description</b>	<b>Comments/objections/material considerations</b>
17/00047/FLH  137 North Wingfield Road  Ms H Soar	Demolition and construction of new front porch and 2 x garages	This application had been conditionally approved.

**RESOLVED** to note the report

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**Chairman**

**GRASSMOOR, HASLAND & WINSICK PARISH COUNCIL****Reserves**

	Provided at 01/04/2016 £	Actual Remaining at 31/03/2017 £	Proposed £
<b><u>Earmarked Reserves</u></b>			
Salaries – Clerks Gratuity	4,000	4,000	4,000
Allotments	2,060	2,005	2,000
Barnes Park Improvements	17,221	13,093	21,000
Dog Bins	850	64	1,000
CCTV Maint & Management	13,000	9,761	13,000
Community Centre Contingency	16,340	13,557	20,724
Elections	1,500	1,500	1,500
Bus Shelters	3,000	2,881	3,000
Street Lighting	5,000	5,000	-
Highways/Grit Bins	1,000	1,500	1,500
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	63,971	53,361	67,724
<b><u>General Reserve</u></b>	24,715	34,363	20,000
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<b>Total Reserves</b>	88,686	87,724	87,724
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