

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 11 May 2016 at the Grassmoor Community Centre.**

**PRESENT**

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, B Garbutt, Mrs J Bedford, A H Booker, Mrs A Browne, E Grant and Mrs L Thomas.

**PUBLIC PARTICIPATION**

There were no matters taken in public participation.

**POLICE/PARISH LIAISON**

PCSO C Platts attended the meeting to report on the crimes and anti-social behaviour which had occurred since the last meeting. There had been 8 crimes, 3 of criminal damage, 3 of theft, 1 damage to vehicle and 1 of a dog causing an injury. There had been 1 incident of anti-social behaviour which related to a noisy party on New Street.

**2515. APPOINTMENT OF CHAIRMAN RESOLVED** that Councillor Mrs P J Hemsley be appointed as Chairman of the Parish Council for the ensuing year.

**2516. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN RESOLVED** that in accordance with the Local Government Act 1972 the Parish Council Chairman, Councillor Mrs P J Hemsley read and signed a Declaration of Acceptance of Office before the Parish Clerk.

Councillor Mrs P J Hemsley (in the Chair)

**2517. APPOINTMENT OF VICE-CHAIRMAN RESOLVED** that Councillor Mrs A Browne be appointed as Vice-Chairman of the Parish Council for the ensuing year.

**2518. DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN RESOLVED** that in accordance with the Local Government Act 1972 the Parish Council Vice-Chairman, Councillor Mrs A Browne read and signed a Declaration of Acceptance of Office before the Parish Clerk.

**2519. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors M Grayling, Mrs E A Hill and Mrs J A Round-Hill.

**2520. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow, Mrs J Bedford, A H Booker, Mrs A Browne, E Grant, Mrs P J Hemsley and Mrs L Thomas declared personal interests in the item relating to Grassmoor Community Centre (Minute no. 2530 refers).

**2521. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 13 April 2016 be confirmed as a correct record and signed by the Chairman.

**2522. ITEMS IN EXCLUSION**

No items were taken in exclusion.

**2523. APPOINTMENTS TO THE GRASSMOOR COMMUNITY CENTRE MANAGEMENT COMMITTEE RESOLVED** that Councillors I F Barlow, Mrs J Bedford, Mrs A Browne and E Grant be appointed as the Parish Council's representatives on the Grassmoor Community Centre Management Committee.

**2524. ADOPTION OF THE GENERAL POWER OF COMPETENCE**

The Clerk recommended to the Parish Council that they adopt the General Power of Competence as provided for in the Localism Act 2011. The General Power gives local councils powers to do "anything that individuals generally may do" in acting in support of the communities they represent.

To be eligible to adopt the Power, Parish Council's must be able to satisfy two criteria. Firstly, at the time the resolution was passed, at least two thirds of the members of the Council must hold office as the result being declared elected. The second criteria was that the Clerk must hold the Certificate in Local Council Administration qualification. The Parish Council satisfied both these criteria.

**RESOLVED** that having met the eligibility criteria, the Parish Council agree to adopt the General Power of Competence.

**2525. REVIEW OF STANDING ORDERS**

The Parish Council reviewed its Standing Orders and agreed that no changes were required.

**RESOLVED** to adopt the Standing Orders of the Council.

**2526. REVIEW OF FINANCIAL REGULATIONS**

The Parish Council reviewed its Financial Regulations and agreed that no changes were required.

**RESOLVED** to adopt the Financial Regulations of the Council.

**2527. REVIEW OF THE PARISH COUNCIL'S RISK ASSESSMENT**

The Clerk reported on the Parish Council's risk assessment which needed to be reviewed on an annual basis. The risk assessment was agreed subject to reference being included of the risks associated with the extended use of the MUGA and skatepark as a result of the lighting being provided.

**RESOLVED** to approve the risk assessment subject to reference being included of the risks associated with the extended use of the MUGA and skatepark as a result of the lighting being provided.

## **2528. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, the bank reconciliation to 9 May 2016 which showed an overall balance of £149,355.82. Councillor Mrs J Bedford signed a copy of the reconciliation.

Accounts due for payment were presented and it was agreed that payments be authorised as detailed below.

<b>Date</b>	<b>Details</b>		<b>No</b>	<b>TOTAL</b>	<b>VAT</b>
01/05/16	Severn Trent	Pavilion Water	DD	£55.21	
25/05/16	EON	Pavilion Elect	DD	£61.00	£2.90
01/05/16	R Ackrill	Salary	SO	£532.15	
01/05/16	M Dovinson	Salary	SO	£408.20	
01/05/16	Community Centre	Grant/Room Hire	BACS	£1,486.69	
01/05/16	J S Marriott	Salary/expenses	BACS	£397.08	£0.99
01/05/16	A Ward	Salary	BACS	£136.07	
01/05/16	W Morris	Salary	BACS	£15.07	
01/05/16	Platinum Electrical	Lighting Project	BACS	£1,530.02	£255.00
01/05/16	NEDDC	Grounds Maintenance	BACS	£16,460.92	£2,743.49
01/05/16	DALC	Subscription	BACS	£749.88	
13/04/16	HMRC	PAYE	46	£641.28	

**RESOLVED** to (a) authorise the Councillor Mrs J Bedford to sign the bank reconciliation to 13 April 2016; and  
(b) approve the payment of the accounts detailed above.

## **2529. CHAIRMAN'S ANNOUNCEMENTS**

It was reported that the Derbyshire Wildlife Trust were organising a "Venue at the Avenue" event on 2 July 2016 and were requesting that the Parish Council make a donation towards the costs of the event. It was agreed that given the current financial position faced by the Council, that a donation would not be made on this occasion.

The Chairman reported that she had recently met with officers from the County Council who were responsible for Digital Derbyshire. It was agreed that they be invited to attend a meeting of the Parish Council in order to update members on the current position in respect of Digital Derbyshire.

**RESOLVED** to note the report.

### **2530. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that the brickwork at the Chapel Road end of the Centre needed pointing. The Centre Co-ordinator was trying to obtain quotes for the work.

As reported to the last meeting, replacement water heaters had been ordered but, unfortunately, there was an additional cost as low wattage units were required to be fitted.

It was noted that the review of the financial arrangements of the Centre was on-going. Initial thoughts were that the financial position would be more beneficial remaining as a charity, as to bring the Centre under the control of the Parish Council would potential mean that VAT would need to be charged on lettings, charitable rate relief would be lost as would the National Insurance rebate.

The Responsible Financial Officer reported that there was likely to be a cash-flow issue at the Centre in the near future for which an additional payment of funds, as agreed at the March Parish Council meeting, may be required. A meeting of the Management Committee was due to be held on 16 May 2016.

Councillor A H Booker was looking to arrange for a second opinion to be obtained regarding the Centre.

**RESOLVED** to note the report.

### **2531. BARNES PARK**

The Clerk reported that he had asked both Philip Heath and the District Council to provide a quote for cutting back the holly tree at the rear of 61 Norfolk Avenue. The Clerk had spoken to the occupier to explain the position. No quotes to date had been received regarding the tree at the rear of the Pavilion.

The Clerk reported that the lid on a manhole in the Park was not secured and was frequently removed by children which presented a danger to Park users. The Clerk had asked the District Council to look at providing a lockable manhole cover.

Concern was expressed that the County Council had not produced a plan to help alleviate the flooding problem despite agreeing to do so. The Clerk agreed to take the matter up with the County Council.

**RESOLVED** to (a) note the report;  
(b) agree to the actions of the Clerk to arrange a lockable manhole cover; and  
(c) contact the County Council regarding the flooding issue.

### **2532. CCTV**

The Clerk reported that the wrong bracket had been supplied with the camera to be fitted on the Doctors Surgery so it had not yet been installed. The work would be undertaken as soon as possible. The cameras in the Park were now working. However, there had been an additional cost as a RCD protected fused spur was required to be fitted.

The Clerk had spoken to the occupier of 188 North Wingfield Road and satisfactorily clarified the position regarding cameras on that property, which had been taken out of use but left in place as a deterrent.

**RESOLVED** to note the report.

**2533. MILL LANE ALLOTMENTS**

Councillors IF Barlow and B Garbutt reported that they had visited the Allotments since the last meeting and had found everything to be in order.

**RESOLVED** to note the report.

**2534. GILL LANE ALLOTMENTS**

The Clerk agreed to look into the background and legal standing of the Gill Lane Allotments.

**RESOLVED** to look into the background and legal standing of the Gill Lane Allotments.

**2535. GRASSMOOR LAGOONS**

There were no matters relating to the Lagoons to report.

**RESOLVED** to note the report.

**2536. BIG LOCAL**

The Chairman reported that Big Local were supporting the idea of a Superkitchen at the Community Centre for which a bid for funding to Awards for All was planned. Consultation would take place as part of the Fun Day planned for 2 July 2016. The Superkitchen idea would also be linked to the cinema events for children organised at the Community Centre.

**RESOLVED** to note the report.

**2537. BARNES PARK PROJECT**

The Clerk reported that he had invited Smiths and Fredericks to tender for the ice cream concession in Barnes Park. He had to date not found any one to contact regarding the bouncy castle concession.

The Chairman and the Clerk had met with the Architect to discuss the plans for the Pavilion and for public toilets in the Park. It was proposed to locate the toilets in between the MUGA and the skatepark where it was felt they would get the greatest use. The toilets would be of a pre-constructed type with a brick exterior added when on site. There would be a fully compliant disabled toilet and a single toilet.

The siting of the toilet separate from the Pavilion had allowed the outside toilet proposed for the Pavilion to be taken out which had provided additional space for the home dressing room. The Architect was looking at the possibility of locating the boiler system in the roof space.

Big Local had sent the Parish Council a "letter of intent" agreeing in principle to allocate £200k towards the total project costs. The next stage of the process would be to undertake consultation and it was agreed that the Clerk could purchase a Survey Monkey licence for this purpose.

**RESOLVED** to (a) note the report;  
(b) agree the latest plans for the Pavilion and the stand alone toilet block;  
(c) agree to the Clerk purchasing a Survey Monkey Licence for consultation purposes..

### **2538. HANGING BASKETS**

The Clerk reported that 38 out of the 40 light columns tested had passed the test. The Parish Council agreed the 35 lamp columns on which the hanging baskets would be situated. There would be 5 at Winsick, 5 on Churchside, 3 on Birkin Lane and 22 on North Wingfield Road. The Clerk would apply for permission from the County Council to erect the 35 baskets on the agreed columns.

**RESOLVED** to (a) note the report;  
(b) agree the 35 columns on which the baskets would be attached; and  
(c) apply for permission from the County Council to erect the 35 baskets on the agreed columns.

### **2539. CREDIT UNION**

The Clerk reported that the £2,000 funding allocated to join the Credit Union in 2012 had unfortunately been treated as a donation. As a result, around £700 of the funds had been written-off as bad debts. The Parish Council agreed that the intention had always been to join the Credit Union and this was borne out by members and officers recollections of the discussions at the time and also the April 2012 Parish Council minutes.

The Responsible Financial Officer had been in discussions with the Credit Union. At present, the Credit Union were insisting that the money had been given as a donation. The Clerk agreed to write to the Credit Union to demand the repayment of the £2,000 in full.

**RESOLVED** to (a) note the report; and  
(b) write to the Credit Union to ask for the repayment of the £2,000 in full.

### **2540. ADOPTION OF HIGHWAY**

It was reported that the County Council had formally adopted as highway, land off the junction of Shakespeare Street and Westhill Lane.

**RESOLVED** to note the report.

**2541. REQUEST FOR DOG BIN**

The Clerk reported that a request had been received for a dog bin at the end of the footpath near Gorse Valley Road. It was agreed that given the current financial constraints facing the Parish Council, the request be not acceded to.

**RESOLVED** to not accede to the request for a dog bin near Gorse Valley Road.

**2542. SOCERCISE PROJECT**

The Clerk reported that Village Games had requested permission to use Barnes Park for the Soccercise Project which was an exercise class focussing on using football to get women fit.

**RESOLVED** to agree to the use of Barnes Park for the Soccercise Project.

**2543. PLANNING MATTERS**

<b>Application No.</b>	<b>Description</b>	<b>Comments/Objections/Material considerations</b>
16/00396/EIA The Stables. Birkin Lane Mr B Gregory	EIA for proposed emergency electricity generation facility	The Parish Council had no comments on this application.
16/00322//FLH PD 9 Brackenfield Close Mrs E Roper	Neighbour Notification for conservatory	Permitted development

**RESOLVED** to note the report.

**2544. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

The Clerk presented for the Parish Council's information, Circulars 7/16 and 8/16.

**RESOLVED** to note the report.

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**Chairman**