

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 14 October 2015 at the Grassmoor Community Centre.**

**PRESENT**

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, Mrs J Bedford, A H Booker, Mrs A Browne, B Garbutt, E Grant, M Grayling, J A Hill and L Thomas.

**PUBLIC PARTICIPATION**

There were no items taken under public participation.

**POLICE/PARISH LIAISON**

PC K Gough and PC B Walton attended the meeting to present to the Parish Council the crime and anti-social behaviour figures for September. There had been 2 crimes, 1 of theft and 1 of burglary. There had been 8 incidents of anti-social behaviour mainly relating to noise and neighbour disputes.

It was reported that the problematic tenant on Broom Drive had been given a stay of eviction because additional evidence was required.

There had been some fly-tipping on Gill Lane near the entrance to the Allotments. The Clerk agreed to report the problem to the District Council.

CCTV footage was being checked regarding damage to the phone box on Mill Lane. The Headteacher of the Primary School had complained that cannabis was being smoked on the Park. It was noted that the School had not responded to the request to get involved in the Police speed awareness course. PC Gough was given permission to erect "See it, Stop it, Report it" signs in Barnes Park, subject to funding being received.

It was noted that PC Gough would not be attending Parish Council meetings on her rest days in future as she could not claim the time back.

**2378. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs E A Hill.

**2379. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow, Mrs P Hemsley, Mrs A Browne and Mrs L Thomas declared personal interests in the item relating to Grassmoor Community Centre (Minute no. 2384 refers).

**2380. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 9 September 2015 be confirmed as a correct record and signed by the Chairman.**

### **2381. ITEMS IN EXCLUSION**

There were no items taken in exclusion.

### **2382. ACCOUNTS FOR PAYMENT**

The Clerk presented the accounts due for payment and it was agreed that cheques be signed as detailed below.

The Responsible Financial Officer presented for information, the bank reconciliation to 30 September 2015 which showed an overall balance of £110,193.54. The Chairman signed a copy of the reconciliation.

**RESOLVED** to (a) note the bank reconciliation to 30 September 2015; and  
(b) approve the payment of the following accounts:-

<b><u>CHQ NO.</u></b>	<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
SO	R. Ackrill (Salary – Sept)	£
SO	M. Dovinson (Salary - Sept)	£
SO	G Earrye (CCTV Broadband)	£
DD	E-on (Pavilion Supply - Sept)	£ 61.00
DD	Severn Trent Water (Pavilion Supply - Sept)	£ 55.21
3153	Came and Company (Insurance Premium)	£ 3,986.56
300001	Grassmoor Community Centre (Grant & Room Hire)	£ 1,486.69
300002	HM Revenue & Customs (Tax & NI - Sept)	£ 665.48
300003	M Ward (Pavilion Repairs)	£ 25.00
300004	Plantscape (Hanging Baskets)	£ 1,698.00
300005	Grant Thornton (External Audit)	£ 720.00
300006	D Holden (TV Licence Scheme)	£ 129.00
300007	J S Marriott (Salary)	£
300008	R Ackrill (Balance of Salary)	£ 17.11
300009	Buster Marquees (Remembrance Sunday)	£ 360.00

### **2383. CHAIRMAN'S ANNOUNCEMENTS**

It was noted that the next meeting of the County/Parish Liaison Committee was to be held on 23 November 2015 at 6.00pm at County Hall, Matlock.

The District Council had proposed renaming the District/Parish Liaison Committee the "Parish Council Summit" which would meet twice a year.

It was agreed that the Parish Council make a donation of £50.00 to the District Council Chair's Appeal.

**RESOLVED** to (a) note the report; and  
(b) approve a donation of £50.00 to the District Council Chair's Appeal.

**2384. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that he had asked the County Council to prepare a scheme for the suggested disabled access to the rear of the building. Once received, quotes could be obtained which were based on the same specification. It was noted that there had been no issues using the front entrance.

The dishwasher had broken and the Centre Manager was looking at possible sources of funding.

**RESOLVED** to note the report.

**2385. BARNES PARK**

The Clerk reported that it would appear that when reducing the size of the football pitch, the goals posts had not been moved meaning that the pitch had been reduced in width on both sides, therefore doubling the size reduction. The Clerk agreed to take this up with the District Council.

It was noted that the pollarding of the 2 trees by Philip Heath had still not been undertaken. If the works were not undertaken in the near future, the Clerk would ask the District Council to undertake the work.

It was noted that a response from the County Council regarding the flooding issues in the Park had still not been received. Councillor J A Hill agreed to take the matter up with the County Council.

**RESOLVED** to (a) report the issue of the size of the football pitch to the District Council; and  
(b) request the District Council undertake the pollarding of the trees in Park if Philip Heath did not undertake the work.

**2386. CCTV**

The Clerk reported that the difficulties in organising the permit to work and safety measures for working on the highway had only recently been resolved. The additional cost to the Parish Council for the highway safety measures was around £600.00. NW hoped to have a date for the works in the near future.

It was reported that with the assistance of PCSO Land, the CCTV system had been accessed. The majority of the cameras appeared to be working, although some were intermittent. The system could be viewed if necessary and images captured from most cameras.

**RESOLVED** to note the report.

**2387. MILL LANE ALLOTMENTS**

The Allotment Association had thanked the Parish Council for the financial support for the Open Day and for the Parish Councillors who assisted with the judging.

Details of the current position regarding vacant plots had been provided. Unfortunately, two plots holders had left their plots in a very untidy condition and efforts were being made to get them cleared. The Clerk was asked to stress to the Association that it was important that action be taken early when plots were beginning to be poorly kept or when non-allotment items were being brought on to site. It was suggested that the Allotments should take bond from new plot holders which would be used to clear plots should they be left in a mess.

The Allotment AGM was due to be held on 30 January 2016. Councillors Barlow and Garbutt agreed to attend if available.

The Association were looking to participate in the Men in Sheds project being organised by Big Local.

**RESOLVED** to note the report.

**2388. GILL LANE ALLOTMENTS**

The Clerk had sent the rules and constitution to the Allotments.

**RESOLVED** to note the report.

**2389. GRASSMOOR LAGOONS**

The County Council had indicated that the plans for the landscaping were awaiting final approval from the planners. Once agreed the Parish Council would be provided with a copy.

**RESOLVED** to note the report.

**2390. BIG LOCAL**

The Chairman reported that the staffing position remained under review. The Steering Group were looking to use alternative venues such as the Working Men's Club for meetings.

The Steering Group were also organising projects such as the Men in Sheds project (See minute no 2388).

**RESOLVED** to note the report.

**2391. BARNES PARK PROJECT**

The Clerk reported that a decision had not yet been made on the planning application for the lighting on the skate park and the MUGA.

The Police and Crime Commissioner had indicated that he could not provide funding for the CCTV camera. The Clerk was looking at alternative sources of funding including using the Section 106 funding from the Keats Way development. The total cost was around £3.5k and it was agreed that the Parish Council would provide the funding if alternative funding could not be identified.

The Clerk was working on the complicated application to connect to the power supply from a streetlight on North Wingfield Road and would also need to apply to the County Council for permission to do so.

The Clerk had invited four companies to prepare estimates for the costs of the new Pavilion based on the County Council plans. No estimates had been received to date although one company had declined the request.

**RESOLVED** to (a) note the report; and  
(b) to approve the Parish Council funding of the CCTV in part or in full, if no alternative sources of funding could be identified.

**2392. PARISH COUNCIL BANK ACCOUNTS**

The Responsible Financial Officer reported that the application to the Unity Trust Bank had been submitted and approved but no funds had been transferred in to the new accounts from Nat West.

**RESOLVED** to note the report.

**2393. INSURANCE POLICY**

The Clerk reported that Hopkinson Memorials had estimated the cost of replacing the War Memorials at Barnes Park and Winsick Park respectively at £25k and £15k respectively. It was agreed that the Clerk liaise with Came and Company regarding the likely increase in insurance premium should it be decided to insure the Memorials.

**RESOLVED** to ascertain the costs of adding the War Memorials to the insurance cover.

**2394. LOCAL COUNCIL AWARD SCHEME (QUALITY PARISH COUNCIL STATUS)**

The Clerk reported that the Local Council Award Scheme (formerly the Quality Parish Council Scheme) was being changed. Under the new Scheme, there would be three standards: Foundation, Quality and Quality Gold. The Clerk would look at which standard best fitted the Parish Council and report back to a future meeting. In the meantime, the Parish Council's "Quality Status" would lapse.

**RESOLVED** to note the report.

**2395. GRASSMOOR POST OFFICE**

The Clerk reported that the Post Office was consulting on a proposal to move the Grassmoor Post Office to Nisa Local at 216-218 North Wingfield Road. It was agreed that the Parish Council support the proposal.

**RESOLVED** to support the proposal to move the Post Office to the Nisa Local.

**2396. REMEMBRANCE SUNDAY**

It was reported that all the arrangements were in hand for the Service to be held on 8 November 2015. The Clerk had ordered the marquee from Buster Marquees as in previous years at a cost of £360.00 including VAT. The bugler had agreed to play again at this years' service and the wreaths had been ordered. It was agreed that a collection be held at the service in aid of the Royal British Legion Poppy Appeal.

**RESOLVED** to (a) note the report;  
(b) approve the ordering of the marquee in the sum of £360.00;  
(c) approve the payment of £50.00 to the bugler; and  
(d) organise a collection at the Service in aid of the Royal British Legion Poppy Appeal.

**2397. HEDGE - CHURCHSIDE**

The Clerk reported that complaints had been received regarding overgrown hedging at Churchside. The problem had been reported to both the County and District Councils.

**RESOLVED** to note the report.

**2398. PLANNING MATTERS**

The Clerk reported on the following planning matter received since the last meeting;

<b>Application No.</b>	<b>Description</b>	<b>Comments/Objections/Material considerations</b>
15/00863/OL Land north of Mill Lane Taylor Wimpey UK Ltd.	136 dwellings	The Parish Council had no comments on this application.
15/00878/FLH PD Grange Farm,	Kitchen extension	Permitted development

Mill Lane B Hewitt		
15/00957/DIS CON  Windwhistle Farm  M Beevers	Discharge conditions	of The Parish Council had no comments on this application.
15/00336/RM  Windwhistle Farm  Harron Homes Ltd	Reserved matters	The Parish Council had no comments on this application.

The Clerk reported that as part of the planning permission granted in respect of the development at Windwhistle Farm, public art to the value of £5k had to be provided by Harron Homes and they were seeking the views of the Parish Council to what should be theme of the work. The Parish Council were happy for the School to be involved in deciding on the art work.

**RESOLVED** to (a) note the report; and  
(b) advise Harron Homes that the School should be involved in the choice of art work for the development at Windwhistle Farm.

#### **2399. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

The Clerk presented for the Parish Council's information Circulars 20/15, 21/15 and 22/15.

**RESOLVED** to note the report.

#### **2400. EXCLUSION OF THE PUBLIC**

**RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda.

#### **SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING**

1. Report on the Parish Council's Responsible Financial Officer (contains information relating to an individual).

2. Report on the Parish Council's Streetcleaner (contains information relating to an individual).

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**Chairman**