

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 9 September 2015 at the Grassmoor Community Centre.**

**PRESENT**

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, Mrs A Browne, B Garbutt, E Grant, M Grayling, Mrs E A Hill, J A Hill and L Thomas.

**PUBLIC PARTICIPATION**

There were no items taken under public participation.

**POLICE/PARISH LIAISON**

PC K Gough attended the meeting to present to the Parish Council the crime and anti-social behaviour figures for July and August.

In July, 12 crimes had been reported, 4 of criminal damage, 7 of theft and 1 possession of an offensive weapon. Three incidents of anti-social behaviour had been reported.

In August, there had been 2 crimes, both of theft. There had been 3 incidents of anti-social behaviour relating to noise and neighbour disputes.

It was noted that many of the incidents were considered to be attributable to one individual and work was on-going with partner agencies to solve the problem.

It was reported that there was an un-taxed car on Broom Drive.

PC Gough reported that it had not been possible to progress case relating to the damage to the skate park owing to a lack of evidence.

**2356. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs J Bedford and A H Booker.

**2357. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow, Mrs P Hemsley and Mrs A Browne declared personal interests in the item relating to Grassmoor Community Centre (Minute no. 2362 refers).

**2358. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 8 July 2015 be confirmed as a correct record and signed by the Chairman.

**2359. ITEMS IN EXCLUSION**

There were no items taken in exclusion.

## **2360. ACCOUNTS FOR PAYMENT**

The Clerk presented the accounts due for payment and it was agreed that cheques be signed as detailed below.

The Responsible Financial Officer presented for information, the bank reconciliation to 30 June 2015 which showed an overall balance of £68,282.60. The Chairman signed a copy of the reconciliation.

**RESOLVED** to (a) note the bank reconciliation to 31 August 2015; and  
(b) approve the payment of the following accounts:-

<b><u>CHQ NO.</u></b>	<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
SO	R. Ackrill (Salary – Aug)	£
SO	M. Dovinson (Salary - Aug)	£
DD	E-on (Pavilion Supply - Aug)	£ 61.00
DD	Severn Trent Water (Pavilion Supply - Aug)	£ 39.10
SO	R. Ackrill (Salary – Sept)	£
SO	M. Dovinson (Salary - Sept)	£
DD	E-on (Pavilion Supply - Sept)	£ 61.00
DD	Severn Trent Water (Pavilion Supply - Sept)	£ 39.10
3139	Sitenett (CCTV Consultancy)	£ 1,024.80
3140	Grassmoor Community Centre (Grant & Room Hire)	£ 1,486.69
3141	HM Revenue & Customs (Tax & NI - Aug)	£ 665.68
3142	J S Marriott (Salary)	£
3143	R Ackrill (Balance of Salary)	£
3144	NEDDC (Planning Application)	£ 192.50
3145	Grassmoor Community Centre (Grant & Room Hire)	£ 1,454.19
3146	NEDDC (Dog Bins)	£ 779.22
3147	Whittington Moor Printing Works (Newsletter)	£ 740.00
3148	P J Hemsley (Expenses – Gift Vouchers)	£ 25.00
3149	HM Revenue & Customs (Tax & NI - Aug)	£ 665.08
3150	J S Marriott (Salary and Expenses)	£
3151	R Ackrill (Balance of Salary and Expenses)	£
3152	Grassmoor Perseverance Allotments (Donation)	£ 200.00

## **2361. CHAIRMAN'S ANNOUNCEMENTS**

It was noted that complaints had been received over the overgrown state of Atkinson's hedge. The Clerk had reported the matter to the County Council and Councillor Mrs E A Hill agreed to take the issue up with the District Council.

## **2362. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that there had been a meeting of the Management Committee on 7 September 2015. There were several maintenance issues which had arisen for which the Parish Council were responsible. The Centre Co-ordinator had obtained quotes for the work and the Parish Council agreed to undertake works as detailed below:

- External painting - £700.00
- Replacement water heaters - £1,020.00
- Pointing to the Chapel Road end of the Centre - £500.00
- Lighting changes - £2,285.00

The Clerk was asked to seek quotes for providing a disabled entrance off the Chapel Road entrance.

The Centre Co-ordinator reported that the Centre had run out of dog bags which had been supplied previously by the Parish Council. The Clerk agreed to look into purchasing more bags.

**RESOLVED** to (1) note the report;  
(2) approve the general maintenance and replacements works identified above;  
(3) seek quotes for a disabled access off the Chapel Road entrance to the Centre; and  
(4) look in to purchasing another supply of dog bags.

### **2363. BARNES PARK**

The Clerk reported that complaints had been received from the Football Club over the condition and size of the football pitch in the Park. The complaint had been referred to the District Council for their comments as they maintained the pitch on behalf of the Parish Council. The District Council had commented that in their view, the problems with the pitch had been caused by the area not draining properly following the reduction in the size of the pitch to accommodate the new footpath to the Durham Avenue entrance to the Park. The Parish Council did not feel that the explanation was satisfactory and Councillor Mrs E A Hill agreed to take the matter up with the District Council. Councillor J A Hill agreed to discuss the issue of the flooding in the Park with the County Council.

The Football Club had indicated that the pitch had been reduced in size by a fifth. The Clerk reported that a reduction in size had been agreed to accommodate the path, but not a reduction of such size.

The Football Club had indicated that had reduced from two teams to one for the current season partly because of the condition of the pitch and the state of the Pavilion.

The water bill for the Pavilion had increased significantly in recent months. The matter had been investigated and no leak had been found within the Park boundary. The drains to the Pavilion had however, been blocked and had subsequently been repaired.

It was noted that complaints had been received over the height of some of the trees on the Norfolk Avenue boundary of the Park. It was agreed that the District Council be asked to look at this when they were pollarding the other trees in the Park.

The Clerk reported that he had invited Hopkinsons Memorials, Mounseys Memorials and Mansfield Memorials to quote for the cleaning of the War Memorial in Barnes Park in time for Remembrance Sunday. Only Hopkinson's had provided a quote in the sum of £1680.00. The Clerk was authorised to place an order for the works.

The Clerk reported that arrangements were in hand for this years' Remembrance Sunday Service and he would report more fully to the next meeting.

**RESOLVED** to (a) note the report;

(b) request Councillor Mrs E A Hill to discuss the issues regarding the condition of the football pitch with the District Council;

(c) request Councillor J A Hill to discuss the issue of flooding in Barnes Park with the County Council;

(d) authorise the Clerk to place an order with the District Council for the cutting back of the trees along the Norfolk boundary of the Park;

(e) ask the Clerk to purchase another supply of dog bags: and

(f) to authorise the Clerk to place an order for the cleaning of the War Memorial with Hopkinson's Memorials in the sum of £1,680.00.

#### **2364. CCTV**

The Clerk reported that NW Systems were having difficulties organising the permit to work and safety measures for working on the highway. The company they were using to organising the measures had claimed that the County Council were requiring measures that would cost approximately £2,300 per day with there being three days work. The Clerk had clarified that the County Council were not requiring these measures and that there had been no contact with any company regarding works on North Wingfield Road. NW had been advised of the situation and it was hoped that the issues could be resolved in the near future.

Concern had previously been expressed that the cameras could not be viewed to look at incidents and to check that they were working. The Clerk had contacted PCSO Land and he had agreed to meet with the Chairman and other members to sort out accessing the system.

**RESOLVED** to note the report.

#### **2365. MILL LANE ALLOTMENTS**

The Clerk reported that a donation of £200.00 had been made to prizes including Best Kept Allotment as part of the 100 year anniversary celebrations. An Open Day had been held on 9 August and Councillors I F Barlow, Mrs J Bedford and E Grant had attended to assist with the judging. The Clerk circulated details of the prize winners for information.

**RESOLVED** to (a) note the report;  
(b) approve the donation of £200.00 towards prize money for the Best Kept Allotment and other prizes.

**2366. GILL LANE ALLOTMENTS**

The Clerk reported on the Gill Lane Constitution and Rules which incorporated the comments from the Gill Lane members.

**RESOLVED** to approve the Gill Lane Constitution and rules.

**2367. GRASSMOOR LAGOONS**

It was noted that work had been completed on the site. The Clerk agreed to chase the County Council for a copy of the final landscaping plans.

**RESOLVED** to note the report.

**2368. BIG LOCAL**

The Chairman reported that two of the staff working on the project had resigned. The Steering Group were currently reviewing the staffing and accommodation arrangements.

**RESOLVED** to note the report.

**2369. BARNES PARK PROJECT**

The Clerk reported that a meeting had been arranged with the Cricket and Football Clubs to show them the revised plans. Unfortunately it had been necessary to cancel the meeting. The meeting had been rearranged for 14 September 2015. The Clerk would ask local "medium-sized" builders to provide budget estimates for the project in order to get a better indication of the level of grant funding that would be required for the project.

The planning application for the lighting project had been submitted to the District Council. would be submitted to the District Council in the near future.

**RESOLVED** to note the report.

**2370. PARISH COUNCIL BANK ACCOUNTS**

The Responsible Financial Officer reported that the application to the Unity Trust Bank had now been submitted.

**RESOLVED** to note the report.

**2371. INSURANCE RENEWAL**

The Clerk reported that he and the Responsible Financial Officer had met with Came and Company to review the Parish Council's insurance requirements and asset register. It was important that the items insured were regularly reviewed to ensure that they were insured for the correct value. With this in mind, the Clerk would arrange for the play equipment to be valued on a regular basis and also for the Community Centre to be valued.

It was noted that the renewal premium as part of the three year deal was £3,986.56. The premium may vary once Came and Company had reviewed the Parish Council's insured items.

**RESOLVED** to (a) authorise the Clerk to arrange for the valuation of the play equipment and the Community Centre; and  
(b) authorise the payment of the insurance premium in the sum of £3,986.56 or such other sum arising from the review of insured items.

**2372. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC)**

The Clerk reported that DALC were seeking views on the quality of service provided by them to the Parish Council. The Clerk was authorised to respond on behalf of the Parish Council.

**RESOLVED** to authorise the Clerk to respond to the consultation.

**2373. CONSULTATION ON 20MPH SPEED LIMITS**

It was agreed that the Clerk complete the County Council's consultation on 20mph speed limits.

**RESOLVED** to agree that the Clerk complete the consultation on 20mph speed limits.

**2374. CONSULTATION ON RIGHTS OF WAY**

It was agreed that the Clerk complete the County Council's consultation on Rights of Way.

**RESOLVED** to agree that the Clerk complete the consultation on Rights of Way.

## 2375. PLANNING MATTERS

The Clerk reported on the following planning matter received since the last meeting;

<b>Application No.</b>	<b>Description</b>	<b>Comments/Objections/Material considerations</b>
15/00753/FL Mile Hill Farm Mr I Hewitt	Barn conversion	The Parish Council had no comments on this application.
15/00474/EIA Manor House Farm Global Renewal Construction Ltd	EIA Opinion	The District Council had confirmed that no EIA was required in respect of this application.
15/00772/FLH Barnes Park Grassmoor, Hasland & Winsick Parish Council	Lighting for MUGA/Skate Park	The Parish Council had no comments on this application.

The Clerk reported that Anesco had advised the Parish Council that they had withdrawn their application for a solar PV project at Lings Farm.

It was reported that planning appeal hearings had been held in respect of the proposed housing development off Westhill Lane and the windfarm at Winsick. Decisions on both appeals were awaited.

The Clerk reported that the District Council had asked for the Parish Council's views on proposed street names for the development at Windwhistle Farm. The Parish Council were happy with all the names except for Regents Grove which it was considered should be named Clerk's Grove.

**RESOLVED** to (a) note the report; and

(b) advise the District Council on the views of the Parish Council on the names of streets on the Windwhistle Farm development.

**2376. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

The Clerk presented for the Parish Council's information DALC Circulars 17/15, 18/15 and 19/15.

**RESOLVED** to note the report.

**2377. PARISH COUNCIL ANNUAL AUDIT RETURN 2014-15**

The Responsible Financial Officer reported that the Annual Return had been received back from the External Auditor. The Parish Council had received a satisfactory audit opinion but had been asked to ensure that the risk assessment was reviewed annually and that internal controls were documented.

**RESOLVED** to note the report.

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**Chairman**