

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 10 December 2014 at the Grassmoor Community Centre.

PRESENT

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, Mrs J Bedford, Mrs A Browne, B Garbutt, E Grant, Ms J A Hill and Mrs L Thomas.

PUBLIC PARTICIPATION

No matters were taken in public participation.

POLICE/PARISH LIAISON

PC Matt Rodda attended the meeting to update the Parish Council on crimes and anti-social behaviour that had occurred since the last meeting.

There had been 7 crimes in September which compared to 3 the previous month. These were made up of 2 of violence, 2 of criminal damage to vehicle, 2 drugs related and 1 offence of theft.

There had been 4 reported incidents of anti-social behaviour which compared to 6 the previous month. These related to fireworks and neighbour issues.

Concern was expressed about parking outside of the School and the speed of vehicles in the vicinity. It was also reported that a white van was regularly parking on the pavement close to the Peak Pharmacy.

The Clerk reported that he had written to the Police and Crime Commissioner as requested at the last meeting. In turn this letter had been passed to Sgt Aidan Stones who had responded. All were agreed that PCSO Land would be greatly missed in and around Grassmoor. However, Police resources like others in the public sector, were being cut back meaning that officers were being expected to cover ever increasing areas. The move also represented a career opportunity for PCSO Land.

PC Rodda indicated that the Police no longer felt it was useful to have the Parish Council mobile and it was handed back. It was noted that the best way to contact individual officers directly was by dialling 101. If Parish Councillors wanted to report matters which were not urgent, it was agreed that they would contact the Clerk who would pass on the message to the local officers via email. More urgent matters should be reported directly using 101 or 999 as appropriate.

Parish Councillors had the opportunity participate in a local Community Speed Watch Scheme. Any Councillors interested were asked to contact the Clerk.

2190. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor A H Booker and Mrs E A Hill.

2191. DECLARATION OF MEMBERS INTERESTS

Councillors Mrs J Bedford, Mrs P J Hemsley and Mrs L Thomas declared personal interests in the item relating to Grassmoor Community Centre (Minute no. 2196 refers).

2192. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 12 November 2014 be confirmed as a correct record and signed by the Chairman.

2193. ITEMS IN EXCLUSION

There were no items taken in exclusion.

2194. ACCOUNTS FOR PAYMENT

The Clerk presented the accounts due for payment and it was agreed that cheques be signed as detailed below.

The Clerk and Responsible Financial Officer sought agreement to investigate the Parish Council switching to use internet banking. It was agreed that this be investigated further and reported back to a future meeting of the Council. It was also noted that the Parish Council's bank mandate would need to be reviewed.

RESOLVED to (a) note the report;
(b) investigate moving to internet banking;
(c) review the Parish Council's bank mandate; and
(d) approve the payment of the following accounts:-

| <u>CHQ NO.</u> | <u>PAYEE</u> | <u>AMOUNT</u> |
|----------------|--|---------------|
| SO | R. Ackrill (Salary – Dec) | £ xxxxx |
| SO | M. Dovinson (Salary - Dec) | £ xxxxx |
| DD | E-on (Pavilion Supply - Dec) | £ 15.00 |
| DD | Severn Trent Water (Pavilion Supply - Dec) | £ 39.10 |
| 3066 | Cancelled | |
| 3067 | D Morris (Community Centre Wages) | £ xxxxx |
| 3068 | Cancelled | |
| 3069 | Cancelled | |
| 3070 | Grassmoor Girl Guides (Donation) | £ 300.00 |
| 3071 | P Hemsley (Reimbursement of Expenses) | £ 4.99 |
| 3072 | HM Revenue & Customs (Tax & NI - Dec) | £ 659.12 |
| 3073 | NEDDC (Park Maintenance) | £ 13,408.12 |
| 3074 | Plantscape (Hanging Baskets) | £ 309.60 |
| 3075 | Grassmoor Community Centre (Staff Funding - Dec) | £ 1,454.19 |

| | | | |
|------|--|---|--------|
| 3076 | J S Marriott (Salary & Expenses) | £ | xxxxx |
| 3077 | R Ackrill (Balance of Salary) | £ | 133.64 |
| 3078 | M Dovinson (Balance of Salary) | £ | 23.64 |
| 3079 | Grassmoor Community Centre (Room Hire) | £ | 92.50 |
| 3080 | Grassmoor Luncheon Club (Donation) | £ | 100.00 |

2195. CHAIRMAN'S ANNOUNCEMENTS

It was reported that Steve Sowerby had sadly recently passed away. The Clerk agreed to send a card of condolence.

It was reported that the next meeting of the District/Parish Liaison Committee was to be held on 21 January 2015. The Parish Council had no agenda items to put forward.

The District Council had installed the new dog bin at Winsick and had found a suitable location for the bin near the Cory Coal roundabout.

Residents of North Wingfield Road had asked that their thanks to be passed on to Councillor J A Hill for ensuring that the County Council took prompt action to help alleviate the flooding problems.

The new dwellings off Mill Lane would be known as 1-7 Heath View.

RESOLVED to note the report.

2196. GRASSMOOR COMMUNITY CENTRE

The Clerk reported that there were on-going issues with the lift which needed to be resolved and which were having an impact on the Centre's cash flow. Other equipment in the Centre such as the water heater was also in need of replacement. The lift issues had given rise to some complaints. This included one to the Clerk where the complainant had not left their name or contact number so the Clerk had been unable to respond. The Centre Manager would be putting up posters advising that Centre users use the stairs at their own risk. The New Street Tots Group had recently folded.

As reported to the last meeting, the Clerk, Responsible Financial Officer and Centre Manager along with members of the Management Committee would be conducting a thorough review of the Centre activities in the New Year.

RESOLVED to note the report.

2197. BARNES PARK

The Clerk reported that he had reported the problems with the gate to Hags SMP. They had agreed to look in to the problem and they had confirmed that the bolts on the netting on the new equipment had been correctly installed.

RESOLVED to note the report.

2198. CCTV

The Clerk reported that the two cameras on the School required an ADSL line to connect to the Centre. It was understood that there was a spare connection on the Centre's ADSL line and this was being investigated.

RESOLVED to note the report.

2199. MILL LANE ALLOTMENTS

The Clerk had requested details of the Association's AGM and would pass the information on when received.

RESOLVED to note the report.

2200. GILL LANE ALLOTMENTS

The Clerk reported that he and Councillors Barlow, Garbutt and Hemsley had met with Mr Roe, Secretary to the Gill Lane Allotments to discuss the on-going issues on the Allotments. Arising from the meeting, it was clear that the Allotments did not have a formal committee or constitution, they had no rules and reallocated plots between themselves when they became vacant.

It was agreed that, as an alternative to issuing the plot holders with notice to quit at this stage, that the Clerk write to plot holders to stress that they must form a formal committee and constitution and adopt a set of rules agreed by the Parish Council. The Committee must meet regularly and proceedings should be recorded. Plots should only be reallocated by the Committee. The Parish Council would monitor the implementation of these arrangements and review its position accordingly.

The Clerk was asked to investigate the ownership of the land adjacent to entrance to the Allotment gates on Birkin Lane West and also the possible encroachment on the allotment site by neighbouring properties.

RESOLVED to (a) note the report;
(b) write to all plot holders on the basis detailed above;
(c) investigate the ownership of land off Birkin Lane West; and
(d) investigate possible encroachment on to the allotment land by neighbouring properties.

2201. GRASSMOOR LAGOONS

There were no matters relating to the Lagoons to report.

RESOLVED to note the report.

2202. BIG LOCAL

The Launch Event had been held on 29 November 2014.

RESOLVED to note the report.

2203. BARNES PARK PROJECT

The Clerk reported that the County Council had agreed to produce plans for the project to replace the Pavilion in return for being allowed to tender for the building work. It was hoped initial plans would be available in February 2015.

The Clerk reported that in respect of the plans to provide lighting for the skate park and CCTV coverage of the Park in general, he had invited 6 companies to provide quotes and specifications for the necessary work by 19 December 2014.

RESOLVED to note the report.

2204. FINANCIAL REGULATIONS

The Clerk reported that he would be presenting revised model Financial Regulations to the Parish Council at the earliest opportunity.

RESOLVED to note the report.

2205. DISCIPLINARY AND GRIEVANCE PROCEDURES

The Clerk presented the Disciplinary and Grievance Procedure for adoption by the Parish Council.

RESOLVED to adopt the Disciplinary and Grievance Procedure as presented.

2206. EQUAL OPPORTUNITIES POLICY

The Clerk presented the Equal Opportunities Policy for adoption by the Parish Council.

RESOLVED to adopt the Equal Opportunities Policy.

2207. GRIT BINS

The Clerk reported that the grit bins had all been checked by the Streetcleaner and all were full at present. The Clerk was authorised to ask the County Council to fill the grit bins as necessary throughout the winter.

RESOLVED to authorise to request the County Council to fill the grit bins as necessary throughout the winter.

2208. APPOINTMENT OF INTERNAL AUDITOR

It was agreed that Joanne Taylor, Clerk to Stretton Parish Council be invited to act as the Parish Council’s Internal Auditor.

RESOLVED to Joanne Taylor to act as the Parish Council’s Internal Auditor.

2209. PARISH COUNCIL PRECEPT AND BUDGET 2015-16

The Clerk and the Responsible Financial Officer reported to the Parish Council on the 2015/16 budget requirement and precept.

It was noted that the Government had reduced the level of grant funding by 10% from 2014/15. In 2014/15, the Parish Council had total income of £105,670 which included grant funding of £20,908.62. In 2015/16, this grant income would reduce to £18,817.76, a reduction of £2,090.86. If the Parish Council set a nil precept increase for 2015/16, its total income (grant plus precept) would reduce to £103,579.14.

The draft budget as presented had diverted funding from CCTV to other funding items such as the increased loan repayments from the new play equipment. A budget set on the basis of a nil precept increase would mean the Parish Council making one-off use of reserves of around £5,000. Whilst this position could be maintained in the short-term, it could not in the long-term. The Government’s future intentions regarding the level of grant was unknown, but further reductions would potentially increase the short-fall between income and expenditure and lead to further pressure on reserves.

With this in mind, the Parish Council agreed to set a precept of £86,371 which represented a 1.9% increase on the previous year and gave a total income to the Council for 2015/16 of £105,189. A copy of the budget including the precept was requirement was attached as an Appendix to the minutes.

It was agreed that the fees and charges levied by the Parish Council for the Allotments and Barnes Park should remain unchanged.

RESOLVED to (a) approve that the Council’s fees and charges for 2015/16 should not be increased;
(b) set a precept of £86,371 for 2015/16 giving total income to the Parish Council of £105,189; and
(c) to approve the budget for 2015/16 as detailed in the Appendix.

2210. PLANNING MATTERS

The Clerk reported on the following planning matters received since the last meeting;

| Application No. | Description | Comments/Objections/Material considerations |
|-----------------|-------------|---|
|-----------------|-------------|---|

| | | | |
|---|--|----|---|
| 14/01038/DIS CON Sunny Bank, Mill Lane EMH Homes | Application discharge conditions | to | The conditions had been discharged. |
| 14/01211/DIS CON 190 North Wingfield Road PCT Health Care Ltd | Application discharge conditions | to | The Parish Council had no comments on this application. |
| 14/01226/OL 143 Mansfield Road Mr D Hancock | Replacement of 2 dwellings | | The Parish Council had no comments on this application. |

RESOLVED to note the report.

2211. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS

The Clerk presented for the Parish Council's information DALC Circular 21/14, 22/14 and 23/14.

RESOLVED to note the report.

.....
Chairman

| GRASSMOOR , HASLAND AND WINSICK PARISH COUNCIL BUDGET/PRECEPT 2015/16 - DRAFT | | | | | |
|--|---------------------------|----------------------------|---|--------------------------------------|---|
| INCOME | 2014/15 Budget | 2015/16 Precept | 2015/16 Reserves Allocated | 2015/16 Annual Budget | Remaining Earmarked Reserves |
| Reserves BF(87497)-est.overspe | 77789 | | | 79555 | 76129 |
| Precept | 105670 | 105189 | | 105189 | |
| Rent of Allotments | 620 | 620 | | 620 | |
| Interest | 50 | 50 | | 50 | |
| Grants | 89722 | 0 | | 0 | |
| Pavillion - Lettings/Meters | 50 | 50 | | 50 | |
| Sports facility lettings | 1702 | 1702 | | 1702 | |
| Other | 0 | 0 | | 0 | |
| TOTAL INCOME | 197814 | 107611 | | 107611 | |
| EXPENDITURE | £ | | | £ | |
| ADMINISTRATION EXPENSES | | | | | |
| Salaries (inc. National Insurance) | 25350 | 25603 | | 25603 | 4000 |
| Administration (inc. Insurance) | 6000 | 7000 | | 7000 | |
| Room Hire | 750 | 750 | | 750 | |
| ALLOTMENTS | 270 | 270 | | 270 | 2060 |
| PARKS | | | | | |
| Rates/Water/Electricity | 900 | 1100 | | 1100 | |
| Repairs | 750 | 800 | | 800 | |
| Grounds Maintenance | 11700 | 14100 | | 14100 | |
| Improvements | 107866 | 2000 | | 5000 | 17908 |
| Gates and Fence Replacement | 600 | 0 | | 600 | |
| Dog bins | 1600 | 2500 | | 1650 | 850 |
| CCTV Maintenance/Manaqeme | 15000 | 3000 | | 3000 | 13000 |
| COMMUNITY CENTRE | | | | | |
| - Running Costs | 3000 | 3000 | | 3000 | |
| Staff Funding | 17450 | 17450 | | 17450 | |
| - Contingency | 0 | 0 | | | 16340 |
| - Advice Sessions | 0 | 0 | | 0 | |
| Loan Charges | 5883 | 5883 | | 5883 | |
| Cemetery | 9512 | 9512 | | 9512 | |
| Country Park Match Funding | 0 | 0 | | 0 | |
| GENERAL EXPENSES | | | | | |
| Courses/Subs | 660 | 660 | | 660 | |
| Donations/S137 Exp | 1550 | 1550 | | 1550 | |
| Chairman's Allowance(inc Telephc | 115 | 120 | | 120 | |
| Contingencies/UnallocatedReserv | 0 | 0 | | 0 | |
| School Fund | 606 | 606 | | 606 | |
| Elections | 0 | 0 | | 0 | 1500 |
| Bus Shelter | 0 | 0 | | 0 | 3000 |
| Street Lighting | 0 | 0 | | 0 | 5000 |
| Hanging Baskets | 4000 | 4000 | | 4000 | |
| TV Licence Subsidy | 800 | 800 | | 800 | |
| Litter Picker/Trade Refuse | 972 | 1000 | | 1000 | |
| Parish Plan | 0 | 0 | | 0 | |
| Newsletter/Public Relations | 3150 | 3150 | | 3150 | |
| Youth Activity | 2000 | 2000 | | 2000 | 1000 |
| Highways (grit bins) | 1500 | 2000 | | 2000 | |
| Remembrance Sunday | 400 | 500 | | 500 | |
| TOTAL EXPENDITURE | 222384 | 109354 | | 112104 | 64658 |