

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 9 November 2011 at the Grassmoor Community Centre.**

**PRESENT**

Councillor Mrs P J Hemsley (in the Chair)

Councillors I F Barlow, Mrs J Bedford, Mrs A Browne, B Garbutt, E Grant, K Hemsley, Mrs E A Hill, Ms J A Hill and Mrs L Thomas.

**PUBLIC PARTICIPATION**

There were no matters taken in public participation.

**POLICE/PARISH LIAISON**

PCSO Land apologised for being unable to attend the meeting to update the Parish Council on crimes and anti-social behaviour which had occurred since the last meeting. There had been 10 crimes reported which compared to 15 in October. There had been 2 of criminal damage, 2 of theft, 3 of violence, 1 attempted burglary, 1 burglary and 1 drugs offence.

There had been 15 calls relating to nuisance and disorder which compared to 8 the previous month. This included several incidents of stones being thrown at windows on Broom Drive. This was now a SNT priority. Eggs had been thrown at windows on Chapel Road and Wingerworth Terrace and ASB warning letters had been issued.

Problems had been experienced on Avenue Farm which was thought to be related to metal theft and this had also been added as an SNT priority. Problems had been experienced with illegal use of motorbikes. A youth had been stopped on the Five Pits Trail on a stolen bike.

It was reported that alcohol had been seized at a party on Tennyson Way involving underage drinkers. ASB letters had been issued and it was suggested that the matter be taken up with Rykneld Homes.

It was noted that the glass in the bus shelter at Winsick had been smashed on 5 November. PCSO was viewing the CCTV to see if anything could be seen.

**1493. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillor A H Booker.

**1494. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow, Mrs J Bedford, Mrs P J Hemsley and Ms E A Hill declared personal interests in the item relating to Grassmoor Community Centre (Minute no.

1498 refers). Councillor Mrs J Bedford declared a personal interest in the item relating to Gill Lane Allotments (Minute no. 1502 refers).

**1495. MINUTES**

**RESOLVED** that the Minutes of the meeting of the Parish Council held on 12 October 2011 be confirmed as a correct record and signed by the Chairman.

**1496. ITEMS IN EXCLUSION**

There were no items to be taken in exclusion.

**1497. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**1498. GRASSMOOR COMMUNITY CENTRE**

Mr John Marriott reported on the Community Centre accounts which had been approved for submission to the Charity Commission at the meeting of the Management Committee on 31 October 2011. It was noted that bad debts going back several years were to be written off.

A copy of the Centre Co-ordinators report of 31 October was circulated for information.

**RESOLVED** that the report be noted.

**1499. BARNES PARK**

The Clerk reported that he had contacted the Derbyshire Environmental Trust regarding funding for projects in the Park. The Trust had confirmed that there were a range of funders who would be prepared to fund refurbishment works in the Park. The Parish Council needed to decide what works it wished to undertake and gain a rough idea of the likely cost. It was agreed that the project depending on cost, could include a new pavilion, a new play area, disabled access, new pathways and seating. Consultation would be an important aspect of the applications, particularly regarding the play equipment but the school could be used to assist with this. The Section 106 funding could be used as match funding as part of a larger bid for funding. It was agreed that a small working group be established to progress the project. The Clerk agreed to look at how best to proceed with developing the project.

The District Council had confirmed that no complaints had been made to them regarding dog bin situated near to the Durham Avenue entrance to the Park. The Clerk confirmed that he had ordered a replacement dog bin as agreed at the last meeting.

**RESOLVED** that the report be noted.

**1500. CCTV**

The Clerk reported that Advance had carried out the works to hard wire the camera at 50 Tennyson Way and the camera was now operational again.

**RESOLVED** that the report be noted.

**1501. MILL LANE ALLOTMENTS**

The Parish Council agreed to draw up a six year “rolling” lease for the Allotments. The lease should contain adequate provision to protect the Parish Council’s interests in the land and should contain provision for rent reviews every two years. The rent on the Allotments had not been increased from £300 since at least the mid 1990’s. It was agreed therefore to increase the rent payable to £500 per annum which the Parish Council considered to be a more reasonable rent for the land.

The Clerk reported that a complaint had been received from the District Council regarding bonfires held on the allotments. The complaint had been passed on to the Allotment Association for them to respond to. The Association had indicated that all the fires related to one individual plot holder with whom they were having issues and they requested the Parish Council’s assistance in dealing with the issue. The Parish Council considered however, that it was not their role to become involved in such matters of dispute except when all other avenues of redress have been exhausted. The matter should be dealt with by the Committee in line with the rules of the Association.

The Association had cut back the hedging along the North Wingfield Road boundary as requested.

**RESOLVED** that (a) the report be noted;  
(b) the Clerk write to the Allotment Association indicating that the Parish Council did not intend to get involved in the disputes with individual allotments members;  
(c) the Clerk to draw up a lease for the allotments as detailed above for consideration at the next meeting; and  
(d) the rent payable be increased to £500 per annum with effect from 1 April 2012.

**1502. GILL LANE ALLOTMENTS**

The Clerk reported that he estimated that if marked out correctly around 19 plots should be capable of being fitted in to 1.58 acres which comprised the current allotment site. It was agreed that the Association should be asked to mark out plots on the site in a way which maximised the number of plots available. The Association should also form a properly constituted Committee and adopt a set of rules.

As with Mill Lane Allotments it was noted that the rent had remained unchanged at £20 per annum since at least the mid 1990s. It was agreed that the rent should be increased to £118 per annum with effect from 1 April 2012.

**RESOLVED** that (a) the report be noted; and

- (b) the Association be requested to realign the plots in order to maximise the total number of plots available on the site;
- (c) the Association to establish a formal Committee and adopt a set of rules; and
- (d) the rent payable be increased to £118 per annum with effect from 1 April 2012.

**1503. GRASSMOOR LAGOONS**

The Clerk reported that the planning application in respect of the Lagoons was to be considered at the Planning Committee on 14 November 2011. The application was recommended for approval.

**RESOLVED** that the report be noted.

**1504. GRASSMOOR COUNTRY PARK PROJECT**

The Clerk reported that he had circulated a copy of the questionnaire in respect of the project for comments. It was agreed that the Parish Council purchase a Survey Monkey licence as a means of undertaken the consultation. Survey Monkey would also be a useful tool when consulting on the project in Barnes Park.

**RESOLVED** that (a) the report be noted; and  
(b) the Parish Council purchase a Survey Monkey licence.

**1505. PARISH PLAN**

There were no matters relating to the Parish Plan to report.

**RESOLVED** that the report be noted.

**1506. HASLAND CEMETERY**

The Clerk had asked the District Council to confirm the process involved in the process and also the likely costs involved of seeking a change in the name of the Hasland Cemetery.

**RESOLVED** that the report be noted.

**1507. PARISH COUNCIL NOTICEBOARD**

It was agreed that the Parish Council purchase a replacement noticeboard for the Boot and Shoe in the sum of £695 from Urbanscape.

**RESOLVED** that the Parish Council purchase a replacement noticeboard for the Boot and Shoe in the sum of £695 from Urbanscape.

**1508**     **GRIT BINS**

The Clerk reported that the County Council did not consider that a locating grit bin close to Birkin Lane which was on a main gritting route represented value for money for the Parish Council. The Secretary to the Brackenfield Resident's Group had suggested a location on Brackenfield. The Parish Council agreed to situate the grit bin outside 3 Brackenfield Close.

**RESOLVED** that the Clerk place an order for a grit bin to be situated outside 3 Brackenfield Close. .

**1509.**     **HANGING BASKETS**

The Clerk reported that he now received a response from Plantscape regarding the poor quality hanging baskets. Plantscape were in the process of taking legal action against the suppliers of the compost which they believed was responsible for the sub-standard displays in 2011.

As a gesture of goodwill, Plantscape had offered to plant up the baskets for the 2012 season free of charge which would mean a saving of £1950.00.

**RESOLVED** that the report be noted.

**1510.**     **REMEMBRANCE SUNDAY – 13 NOVEMBER 2011**

The Clerk reported that the arrangements were in hand for the Remembrance Sunday Service which was to be held on 13 November. The Reverend Rodney Warden would be taking the Service in place of Reverend Magee. Sophie Eaton would be playing the Last Post and Reveille. The School Choir would again be in attendance and as in previous years, it was agreed that book tokens be purchased for those children attending.

**RESOLVED** that (a) the arrangements for the Remembrance Sunday Service be noted; and  
(b) book tokens be presented to the children in the School Choir attending the Service.

**1511.**     **NEWSLETTER**

The Clerk provided examples of other council's newsletters. It was agreed that the Clerk produce a new style colour newsletter. It was also agreed that the Parish Council should establish a Facebook page as a means engaging with the local community. It was hoped that a data base of email addresses could be established which would help reduce newsletter postage costs.

**RESOLVED** that (a) the report be noted; and  
(b) the Clerk produce a new-style colour newsletter; and  
(c) the Parish Council create a Facebook page.

**1512. REQUEST FOR DONATION – NEW STREET TOTS**

The Parish Council had agreed to make a donation of £200.00 to the New Street Tots to go towards the costs of a Christmas Party.

**RESOLVED** that a donation of £200.00 towards the costs of a Christmas Party be made to New Street Tots.

**1513. PLANNING MATTERS**

The Clerk reported on the following planning matters received since the last meeting;

| <b>Application No.</b>                                           | <b>Description</b>                                 | <b>Comments/objections/Material considerations</b>                            |
|------------------------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------|
| 11/00478/DISCON<br>Mill Lane Farm<br>Mr W Briddon                | Discharge of conditions                            | The District Council had approved this application.                           |
| 11/00278/DISCON<br>5 Mile Hill Mansfield Road.<br>Mr J Thompson  | Certificate of Lawful Existing Use of Land         | The Parish Council reconsidered this application and had no comments to make. |
| 11/00636/DISCON<br>209 North Wingfield Road<br>Mr and Mrs Sihota | Discharge of conditions                            | The District Council had approved this application.                           |
| 11/00794/FLH<br>133 North Wingfield Road<br>Mr A Chapman         | Conservatory to rear                               | The Parish Council had no comments to make on this application.               |
| 11/00309/FLH<br>Stable Cottage,<br>Hazlehurst, Hasland           | Application to raise wall height from 1.8m to 2.4m | The Parish Council had no comments to make on this application.               |

**RESOLVED** that the report be noted.

**1514. PARISH COUNCIL ACCOUNTS AND BUDGET UPDATE**

Mr John Marriott attended the meeting to present the outcome of the audit of the Parish Council's accounts covering the period to 30 September 2011. He was pleased to report that the accounts had been prepared in an "accurate, timely and correct manner".

The Responsible Financial Officer presented an update on the position in respect of the Council's budget position as at 30 September which included year end expenditure forecasts.

**RESOLVED** that (a) the outcome of the interim audit for the period ending 30 September be approved; and  
(b) the report on the Parish Council budget position to 30 September be noted. .

**1515. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

The Clerk presented for the Parish Council's information DALC Circulars 43/11, 44/11, 45/11, 46/11 and 47/11.

**RESOLVED** that the report be noted.

**1516. ACCOUNTS FOR PAYMENT**

The Clerk presented the accounts due for payment and it was agreed that cheques be signed as detailed below.

**RESOLVED** that (a) approval be given for the payment of the following accounts:-

| <b><u>CHQ NO.</u></b> | <b><u>PAYEE</u></b>                                      | <b><u>AMOUNT</u></b> |
|-----------------------|----------------------------------------------------------|----------------------|
| SO                    | R. Ackrill (Salary - Nov)                                | £ 509.67             |
| SO                    | M. Dovinson (Salary - Nov)                               | £ 538.17             |
| SO                    | G. Huckerby (Salary - Nov)                               | £ 361.07             |
| DD                    | E-on (Pavilion Supply - Nov)                             | £ 23.00              |
| DD                    | M Earrye (Broadband)                                     | £ 157.71             |
| 2720                  | HM Customs and Excise (Tax & NI)                         | £ 696.52             |
| 2721                  | Grassmoor Community Centre (Staff Funding)               | £ 1454.19            |
| 2722                  | Grassmoor Community Centre (Parish Council Room Hire)    | £ 32.50              |
| 2723                  | Grassmoor Community Centre (Working Communities Project) | £ 72.00              |
| 2724                  | Grassmoor Community Centre (Working Communities Project) | £ 72.00              |
| 2725                  | Plantscape (Hanging Basket)                              | £ 1,890.00           |
| 2726                  | Derbyshire County Council (Grit Bins)                    | £ 720.00             |
| 2727                  | R Ackrill (Reimbursement of Expenses)                    | £ 49.57              |

|      |                                                        |   |          |
|------|--------------------------------------------------------|---|----------|
| 2728 | R Ackrill (Reimbursement of Expenses)                  | £ | 9.28     |
| 2729 | D Holden (TV Licence Scheme)                           | £ | 215.00   |
| 2730 | L Roe (Maintenance)                                    | £ | 25.00    |
| 2731 | Advance Monitoring Solutions (CCTV Maintenance Fee)    | £ | 3,600.00 |
| 2732 | Advance Monitoring Solutions (Broadband Annual Charge) | £ | 660.96   |
| 2733 | J Marriott (Audit Fee)                                 | £ | 175.00   |

and;

(b) the following virements be approved:

- (i) £1,392.00 from Grounds Maintenance to Dog Bins
- (ii) £1,000.00 from Grounds Maintenance to Donations

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**Chairman**